

**JOB APPLICATION**

**BANEERRY, TENNESSEE**

**Date of Application:** \_\_\_\_\_

**Position Applied For:** \_\_\_\_\_

**Name:** \_\_\_\_\_  
last, first, middle

**Social Security No:** \_\_\_\_\_

**Alternate Names:** \_\_\_\_\_

Have you EVER been known by another name? (For reference / records checks)

**List addresses and times you lived there for the past five years:**

**Present Address:** \_\_\_\_\_ **How long resided at this address?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Previous Address:** \_\_\_\_\_ **How long resided at this address?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

(Add additional residences on a separate sheet, if more than two residences in the past five years.)

**Salary range desired?** \_\_\_\_\_ **I am 21 years of age or older: Y** \_\_\_\_\_ **N** \_\_\_\_\_

**Education History:**

**Name of Institution:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Degrees or certification earned:** \_\_\_\_\_

**Name of Institution:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Degrees or certification earned:** \_\_\_\_\_

**Name of Institution:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Degrees or certification earned:** \_\_\_\_\_

**Name of Institution:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Degrees or certification earned:** \_\_\_\_\_

List special apprenticeships, training programs, or other special educational experiences you believe relevant to this position.

List job-related military experience or training relevant to this position.

**Criminal History:**

This position includes significant fiduciary responsibility. Have you ever committed the crimes of theft, fraud, embezzlement, larceny, or other related crimes? (Do not answer on this application.)

If yes, be prepared to answer what type offense was committed, when, and what convictions and/or penalties were levied. Conviction of a crime will not necessarily be a bar to employment. Factors such as age at the time of the offense, type of offense, remoteness of the offense in time, and rehabilitation will be taken into account in determining effect on suitability for employment.

This position requires a background records check.

Driver's license number: \_\_\_\_\_ State of Issue: \_\_\_\_\_

**Work Experience**

Current Employer: \_\_\_\_\_

Current job and pay rate: \_\_\_\_\_

Describe current job (duties and responsibilities)

Employer Address: \_\_\_\_\_

Employer Phone Number: \_\_\_\_\_

Reason for leaving?

May we contact your current employer? Y \_\_\_\_ N \_\_\_\_

**Work Experience, cont.**

Previous Employer: \_\_\_\_\_

Previous job and pay rate: \_\_\_\_\_

Describe previous job (duties and responsibilities)

Previous Employer Address: \_\_\_\_\_

Previous Employer Phone Number: \_\_\_\_\_

Reason for Leaving?

May we contact your previous employer? Y \_\_\_\_ N \_\_\_\_

**Personal References:** (List only those who have personal knowledge of your work history, skills, knowledge and work performance.)

**Reference #1**

Name: \_\_\_\_\_

Phone Number \_\_\_\_\_

**Reference #2**

Name: \_\_\_\_\_

Phone Number \_\_\_\_\_

**Reference #3**

Name: \_\_\_\_\_

Phone Number \_\_\_\_\_

How did you hear about this job?

I understand that, if hired, my employment would be "at-will" as defined in the Baneberry City Charter.

I understand that, if hired, I will be required to furnish proof of identity and legal work authorization prior to hire and I will be required to complete an **Employment Eligibility Verification Form**, Federal Form I-9.

I certify that the statements I have made are true and correct to the best of my knowledge. I understand that the submission of any false information or the omission of any requested information in connection with my application for employment, whether on this document or not, may be cause for failure to hire or for immediate discharge should I be employed by the City of Baneberry, Tennessee.

I acknowledge the fact that this application of employment will be active for 60 days; after this time period, I must reapply for further consideration.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_