



Building Permit Checklist for Baneberry, Tennessee

Documentation Required per Baneberry Municipal Code (BMC)

- Completed Building Permit Application
- Septic system Permit issued by the Jefferson County Department of Environmental Health.
- Two Copies of a plot (site) plan, prepared, signed, dated, and sealed by a surveyor or engineer, currently licensed by the State of Tennessee, showing:
 - _ Location of all lot lines
 - _ Location of all setbacks. As required BMC Title 12-202
 - _ Shape, size, heights, and location of all buildings/structures to be erected, altered, or moved, and location of any buildings already on the lot.
 - _ Intended use of all such buildings
 - _ Septic tank and drain field locations.
 - _ Extent of all cuts and/or fill; and method(s) of drainage and flow direction of drain.
 - _ Driveway information
 - _ Such other information may be required by the Building Official.

***See BMC Title 12, Chapter 2 for more detail.**

- Two (2) complete sets of building plans (aka: working plans/blueprints) that:
 - _ Are drafted to scale.
 - _ Are legible and straight-edge drawn (not pencil or free-hand drawn).
 - _ Consist of the foundation plan and details
 - _ Include floor plans for all levels of the buildings/structures to be erected, altered, or moved.
 - _ Show all bedrooms.
 - _ Show the elevations and sections.
 - _ Must provide necessary plan details to include, but not limited to, living area square footage, utility service, structure height, addition design and materials must match existing structure(s), and other information requested by the BI.

***See BMC Title 12, Chapter 2 for more details.**

- Contractor's Identification including name of contractor, a copy of the state contractor's license, and proof of contractor's worker's compensation insurance; or confirmation that the applicant is the owner/builder with proof of worker's compensation insurance by all subcontractors.